

DATE: Tuesday 3 November 2015  
MY REF: Chief Executive, Chief Officer, and  
Deputy Chief Officer  
Appointments Committee  
YOUR REF:  
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**To Members of the Chief Executive, Chief Officer, and Deputy Chief Officer  
Appointments Committee**

Cllr. Terry Richardson (Chairman)  
Cllr. Maggie Wright (Vice-Chairman)

Cllr. Sam Maxwell

Cllr. Sheila Scott

Cllr. Geoff Welsh

Dear Councillor,

A meeting of the **CHIEF EXECUTIVE, CHIEF OFFICER, AND DEPUTY CHIEF OFFICER APPOINTMENTS COMMITTEE** will be held in the Gloucester Room - Council Offices, Narborough at these offices on **TUESDAY, 10 NOVEMBER 2015** at **5.30 p.m.** for the transaction of the following business and your attendance is requested.

Yours faithfully



**Colin Jones**  
Corporate Services Group Manager

**AGENDA**

1. Apologies for Absence
2. Disclosures of Interests by Members

To receive disclosures of interests from Members (i.e. the existence and the nature of those interests in respect of items on this agenda).



3. EXEMPT INFORMATION

To resolve “That under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting for the following item on the grounds that the item involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the said Act”.

**Exemption Categories: 1**

**Reason for Exemption:** The report contains information relating to an individual.

**Public Interest Test:** The public interest test has been considered and, in all the circumstances of the case, the public interest in maintaining the exemption is considered to outweigh the public interest in disclosing the information.

4. Draft Job Description (Pages 3 - 6)

5. Selection process and timelines

To discuss.

6. Interview Questions